

Building Use Application - First Church in Dedham

NAME OF REQUESTING GROUP _____

NAME OF APPLICANT _____

ADDRESS _____

PHONE NUMBER - HOME _____ BUSINESS _____

Cell _____ E-Mail _____

ARE YOU A FIRST CHURCH MEMBER? _____

PROPOSED DATE(S) _____

TIME* _____

Room(s) NEEDED _____

NUMBER ATTENDING _____

ACTIVITY PLANNED _____

PERSON RESPONSIBLE FOR CLEAN-UP _____

(NAME AND PHONE NUMBER)

CUSTODIAN IS NEEDED FOR ALL ACTIVITIES HELD OUTSIDE OF CHURCH OFFICE HOURS (SEE REVERSE SIDE FOR FEE)

*All Evening events by non-church groups must conclude by 11p.m. and the building vacated by 11:30 p.m.

SEE REVERSE SIDE FOR DONATIONS FOR USE SCHEDULE

LIABILITY STATEMENT

The individual or group requesting to use First Church and Parish in Dedham building(s) is liable for all damages to facilities or equipment that results from this usage. This liability extends to the full cost of restoring the facilities and equipment to full working condition.

The applicant will be responsible for all danger to life and property arriving out of its activities or the acts of its agents or employees in connection with the use of the facilities authorized under this Building Use Application. The applicant agrees to protect, indemnify, and save harmless the First Church and Parish in Dedham, its officers, agents, and employees from and against all claims, demands, causes of action, and liability of any kind arising out of or sustained by virtues of its use of the facilities authorized by this Building Use Application.

Alcoholic beverages are NOT permitted without special negotiation.

SIGNATURE OF APPLICANT _____

NAME OF APPLICANT _____

DATE SUBMITTED _____

PARISH COMMITTEE ACTION

DATE _____ GRANTED _____ REFUSED _____

CONDITIONS _____

APPLICANT NOTIFIED – DATE _____ BY _____

DONATIONS FOR USE

PARISH HOUSE ROOMS:

- THE DINING ROOM HOLDS 125 PEOPLE.
- THE AUDITORIUM HOLDS 220 PEOPLE OR 110 SITTING.

½ day or less	\$ 150
Full day or over 25 people	300
If cooking add \$50	
Add second room \$50.	
Small rooms (4 hours or less)	80
• These are small classrooms and an upstairs conference room.	
Custodian Fee (minimum 3 hours; make check out to John Reilly)	15/hr.

MEETING HOUSE:

Wedding/Memorial Service	400
Custodian Fee	50
Fuel Surcharge (seasonal)	75

Rev. Rali Weaver's fee for weddings and memorial services is \$350. for non-members.

Linnea Bardarson, our Music Director, has a fee of \$250 for weddings & memorial services, with an additional \$100 for separate rehearsal.